

# AQ Matic Valve and Controls Company

## EMPLOYMENT APPLICATION

We are an Equal Opportunity Employer Please print in ink. You must complete entire application.

Date:

<b>Applicant Information</b>			
Name (first, middle, last)			
Address (street, city, state, zip code)		Day Telephone ( )	
Social Security #		Evening Telephone ( )	
Are there any other names under which you have worked or attended school? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, please list for reference checking purposes.			
Are you legally authorized to work in the U.S.? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> (If hired, you will be required to provide proof of work authorization.)			
Are you at least 18 years old? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If not, your employment will be subject to verification that you meet state/federal minimum age requirements for the type of work you are applying for and have obtained a valid work permit.			
Have you ever been convicted of a crime or pleaded no contest for any offense or violation other than minor traffic violations? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, explain 1) nature of crime, 2) date of conviction, and 3) state in which convicted. (Convictions are not automatic bar to employment.)			
Do you have any pending criminal charges against you? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, describe 1) nature of the charges, 2) date issued, and 3) county and state where issued.			
Have you ever applied at this company before? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, when:		Have you ever worked at this company before? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, when:	
<b>Position Applying For</b>	Part-Time or Full-Time Desired	Salary Preference	Shift Preference
When can you start?			
How were you referred to the company? <input type="checkbox"/> <b>Agency</b> <input type="checkbox"/> <b>Walk-in</b> <input type="checkbox"/> <b>Friend/Relative</b> <input type="checkbox"/> <b>Online Ad</b>			

**Employment History (start with most recent; use separate sheet if necessary)**

Please do not use "See Resume."

Name of Employer	Telephone ( )
Address	
Job Title	Employment Dates (month and year)
Name of Immediate Supervisor	From: To:
Description of Duties	
Salary – start      Salary – end	Reason for Leaving
If currently employed, may we contact as a reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Employer	Telephone ( )
Address	
Job Title	Employment Dates (month and year)
Name of Immediate Supervisor	From: To:
Description of Duties	
Salary – start      Salary – end	Reason for Leaving
Name of Employer	Telephone ( )
Address	
Job Title	Employment Dates (month and year)
Name of Immediate Supervisor	From: To:
Description of Duties	
Salary – start      Salary – end	Reason for Leaving

## Education

School	Name and Location (city, state)	No. Years Attended	Major Subjects	Diploma or Degree Rec'd <input type="checkbox"/> Yes <input type="checkbox"/> No
High School				
College				<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (specify)				<input type="checkbox"/> Yes <input type="checkbox"/> No

## Training Courses

List any relevant training programs completed.

Course/Seminar	Organization Sponsoring	Content	Date(s) Attended

## Employment References

List individuals familiar with your job qualifications (no relatives or personal friends).

Relationship Name	How long known? Day Telephone ( ) Evening Telephone ( )
Address	
Relationship Name	How long known? Day Telephone ( ) Evening Telephone ( )
Address	
Relationship Name	How long known? Day Telephone ( ) Evening Telephone ( )
Address	

### Please Read Carefully Before Signing This Form

1 All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of employment or be cause for subsequent dismissal if I am hired.

2 I voluntarily and knowingly authorize any former employer, person, firm, corporation, school, or government agency, its officers, employees and agents to release any and all information concerning my former employment to any prospective employer, its officers, employees and agents, or any other person or entity making a written or oral request for such information. I understand that the employment information may include, but is not necessarily limited to, performance evaluation and reports, job descriptions, disciplinary reports, letters of reprimand, and opinions regarding my suitability for employment possessed by it.

3 I voluntarily and knowingly, fully release and discharge, absolve, indemnify and hold harmless such former employer, person, firm, corporation, school or government agency, its officers, employees and agents from any and all claims, liability, demands, causes of action, damages, or costs, including attorney's fees present or future, whether known or unknown, anticipated or unanticipated, arising from or incident to the disclosure or release except for the malicious and willful disclosure of derogatory facts concerning my employment made for the express purpose of preventing me from obtaining employment which the officer, employee or agent disclosing such facts knows are untrue.

4 Regardless of whether or not I become employed by the company, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at the company is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time, at my option or the company's, unless specifically provided otherwise in a written employment contract. I further understand that no company employee or representative has the authority to enter into a contract regarding duration or terms and condition of employment other than an officer or official of the company, and then only by means of a signed, written document.

Signed by Applicant

Date

**Thank you for your interest in our company.**